

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
October 27, 2025
12:00 PM

Location: CSE

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting September 22, 2025
- III. Tracy – CSE Updates
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges
 - b. IDPH Survey Update
 - i. FRI survey 9/19/25
 - 1. Nursing Tag F689D; POC submitted 10/3/25
- V. Old Business Review
 - a. Staffing update: Restorative nurse hired – she will be working 11a-7p
 - b. Floor staffing: need 5 nurses and 3 CNAs
 - c. CassComm – a new commercial has been developed
 - d. Duct work on Rose Lane has been replaced
- VI. New Business/Discussion
 - a. December meeting date decision
- VII. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- VIII. Miscellaneous
- IX. **Next Meeting Date: November 24, at Sunny Acres**
- X. Adjournment